

2021 WORKDAY PAYROLL SCHEDULE FOR MONTHLY EMPLOYEES

WORKDAY		
Pay Period Covered	Last day to process payroll input	Payday
06/01/21 to 06/30/21	Jun 25 2021	7/1/2021
07/01/21 to 07/31/21	Jul 27 2021	8/2/2021
08/01/21 to 08/31/21	Aug 26 2021	9/1/2021
09/01/21 to 09/30/21	Sep 27 2021	10/1/2021
10/01/21 to 10/31/21	Oct 25 2021	11/1/2021
11/01/21 to 11/30/21	Nov 23 2021	12/1/2021
12/01/21 to 12/31/21	Dec 27 2021	1/3/2022

Please note- All employee elections (direct deposits, voluntary deductions, etc.) and Supervisor approvals should be completed before the end of the day listed above in order to have them processed on the corresponding payday.