

**2023 WORKDAY PAYROLL SCHEDULE FOR MONTHLY EMPLOYEES**

<b>WORKDAY</b>		
<b>Pay Period Covered</b>	<b>Last day to process payroll input</b>	<b>Payday</b>
<b>12/1/22 to 12/31/22</b>	<b>Dec 27 2022</b>	<b>1/3/2023</b>
<b>01/01/23 to 01/31/23</b>	<b>Jan 26 2023</b>	<b>2/1/2023</b>
<b>02/01/23 to 02/28/23</b>	<b>Feb 23 2023</b>	<b>3/1/2023</b>
<b>03/01/23 to 03/31/23</b>	<b>Mar 28 2023</b>	<b>4/3/2023</b>
<b>04/01/23 to 04/30/23</b>	<b>Apr 25 2023</b>	<b>5/1/2023</b>
<b>05/01/23 to 05/31/23</b>	<b>May 25 2023</b>	<b>6/1/2023</b>
<b>06/01/23 to 06/30/23</b>	<b>Jun 27 2023</b>	<b>7/3/2023</b>
<b>07/01/23 to 07/31/23</b>	<b>Jul 26 2023</b>	<b>8/1/2023</b>
<b>08/01/23 to 08/31/23</b>	<b>Aug 28 2023</b>	<b>9/1/2023</b>
<b>09/01/23 to 09/30/23</b>	<b>Sep 26 2023</b>	<b>10/2/2023</b>
<b>10/01/23 to 10/31/23</b>	<b>Oct 25 2023</b>	<b>11/1/2023</b>
<b>11/01/23 to 11/30/23</b>	<b>Nov 27 2023</b>	<b>12/1/2023</b>
<b>12/01/23 to 12/31/23</b>	<b>Dec 26 2023</b>	<b>1/2/2024</b>

**Please note- All employee elections (direct deposits, voluntary deductions, etc.) and Supervisor approvals should be completed before the end of the day listed above in order to have them processed on the corresponding payday.**