2024 WORKDAY PAYROLL SCHEDULE FOR MONTHLY EMPLOYEES

WORKDAY		
Pay Period Covered	Last day to process payroll input	Payday
12/1/23 to 12/31/23	Dec 26 2023	1/2/2024
01/01/24 to 01/31/24	Jan 26 2024	2/1/2024
02/01/24 to 02/29/24	Feb 26 2024	3/1/2024
03/01/24 to 03/31/24	Mar 26 2024	4/1/2024
04/01/24 to 04/30/24	Apr 25 2024	5/1/2024
05/01/24 to 05/31/24	May 28 2024	6/3/2024
06/01/24 to 06/30/24	Jun 25 2024	7/1/2024
07/01/24 to 07/31/24	Jul 26 2024	8/1/2024
08/01/24 to 08/31/24	Aug 27 2024	9/3/2024
09/01/24 to 09/30/24	Sep 25 2024	10/1/2024
10/01/24 to 10/31/24	Oct 28 2024	11/1/2024
11/01/24 to 11/30/24	Nov 22 2024	12/2/2024
12/01/24 to 12/31/24	Dec 26 2024	1/2/2025

Please note- All employee elections (direct deposits, voluntary deductions, etc.) and Supervisor approvals should be completed before the end of the day listed above in order to have them processed on the corresponding payday.